

# WE ARE

# HIRING

## JOIN OUR TEAM

## Financial Controller

We're on the lookout for a skilled and experienced Financial Controller to oversee our financial operations and drive strategic decision-making. As our Financial Controller, you will be at the forefront of our financial management, ensuring accuracy and compliance. You will oversee and be responsible for all financial activities.

### Duties & Responsibilities:

- Processing and booking of daily transactions
- Prepare payment / transfer requests
- Booking of Bank-statements
- Bank reconciliations
- Accrual entries
- General ledger reconciliations
- Set up and maintenance of HR software package and files
- Prepare tax forms, tax payments and correspond with tax-agencies
- Assist with preparation of reports for management
- Undertake other accounting duties as assigned
- Preparation and processing of Payroll
- Reconcile payroll accounts and process Payroll journals
- Maintenance of Timesheets
- Manage vacation days / sick days
- Recruitment support including advertising, preparation of interview and offer package
- Prepare employee contracts
- Assist with induction / orientation for new staff
- Address general HR queries

DEZE VACATURE IS GEPLAATST IN HET  
**Antilliaans Dagblad**

### Requirements:

- Proven working experience as a Financial Controller
- 5+ years of overall combined accounting and finance experience
- Advanced degree in Accounting (CPA or CMA preferred)
- Thorough knowledge of accounting principles and procedures
- Experience and knowledge of HR practices and standard conditions of employment
- Proficient in MS-Office Suite, particularly Excel, Word
- Experience with creating financial statements
- Experience with general ledger functions and the month-end/year end close process
- Well organized, methodical, accurate and precise
- Proactive and the ability to work effectively, both independently and in a team
- Flexible, professional and trustworthy

Please email your CV to [carlo@gomezenterprises.cw](mailto:carlo@gomezenterprises.cw)